

**VILLAGE OF MCADAM**  
**BY – LAW NO. 52**

**A BY – LAW RELATING TO THE FIRE DEPARTMENT**

1. The department shall be known as the “Village of McAdam Volunteer Fire Department.”
2. The territorial jurisdiction of the department shall embrace the Village of McAdam and other jurisdictions authorized by Council.
3. The department shall consist of:
  - (a) A Fire Chief, a Deputy Fire Chief and such other officers as the Council may from time to time approve; and
  - (b) Not less than twenty-six fire fighters of which one or more may be officers.
4. Every member of the department shall be a resident of good reputation, not less than eighteen (18) years of age or 16 years of age with parental consent and waiver; and not more than 65 years of age.
5. The Fire Chief shall be appointed by the Council and shall hold office for a term of 5 years.
6. The appointment of a Deputy Fire Chief and fire fighters shall be recommended by the Fire Chief to the Council.
7. A fire fighter or officer upon reaching the age of 60 may be required to have a health medical examination completed by a physician provided by the Village of McAdam at its expense. Service as a fire fighter may continue provided the fire fighter is capable of carrying out his/her duties effectively.

**FIRE CHIEF**

8. The Fire Chief shall:
  - (a) supervise and take charge of the fire station and fire equipment and keep the same in good order and repair;
  - (b) have full charge and sole command at fires over all persons whether members of the fire department or not and take all proper measures for the extinguishment of fires and the protection of property, preservation of order, prevention of looting and the observance of the laws and regulations respecting fires in the Village and shall report all fires to the Fire Marshall as required by the Fire Prevention Act.

- (c) Maintain a record of the attendance of members of the department at fires and practices, the particulars of every fire call, and every fire reported to the department; and the vehicles used for each fire. The chief shall report any breakages, shortages or deficiencies in the vehicles, equipment and supplies and any other information that may be required from time to time by the Council;
  - (d) submit a report to the Council immediately of any breakages, shortages or deficiencies in the apparatus, equipment and supplies;
  - (e) prepare and submit to the Manager at a date established in any year by the manager a budget of the capital purchases required/desired by the department for the following year.
  - (f) Make a quarterly report to Council of the activities of the Fire Department during the current year including all calls answered by the department, all fires with attendance at same. Names of all fire fighters and recommendations to promote the efficiency of the Department shall be submitted to Council at year end.
  - (g) Make general orders and departmental rules as may be necessary for the care and protection of the property of the Department for the conduct of the members of the Department and generally for the efficient operation of the Department, provided that such general orders and rules do not conflict with the provisions of any directions of the Manager, Council or any By – Law of the Village.
  - (h) Assign to fire fighters and officers their regular duties and such other work as he/she may deem proper from time to time.
  - (i) review periodically with the fire fighters the policies and procedures of the Department and advise and recommend any changes to council concerning same.
  - (j) Shall examine and certify the correctness of all accounts of the Department and annually file with the manager a detailed financial statement of the activity of these accounts.
9. Suspensions, dismissals, reductions in rank, etc.; of any officer or fire fighter for any reason must be first approved by council prior to any action being taken by the Fire Chief.
10. The Deputy Fire Chief shall carry out the instructions of the Fire Chief and in the absence of the Fire Chief shall have all powers and perform all the duties of the Fire Chief.

### **FIRE FIGHTERS**

11. The fire fighters shall respond promptly to all fire alarms and attend all practices as far as possible and carry out the instructions of the fire chief, deputy chief and officers.

12. The fire fighters shall meet at least once a month for practice and instruction in the use of all apparatus, equipment and supplies of the department and in the principles of fire prevention and fire protection.

### **REMUNERATION**

13.
  - (1) The officers and fire fighters shall receive such salaries and allowances as the Council may from time to time determine by resolution.
  - (2) Payment of salaries and allowances as provided for in subsection (1) shall be made at such times as the Council may from time to time determine by resolution.

### **ALARM RESPONSES**

#### **(1) GENERAL ALARM:**

Effective immediately all fire calls will be **General Alarm Calls**, on the understanding that appropriate action will be taken at the fire department level as to how many fire fighters/equipment will respond to a specific call.

#### **(2) FOREST FIRES:**

The McAdam Fire Department does not respond to forest fires outside the Village limits unless called by the Department of Natural Resources.

If responding upon request of DNB – only one vehicle will be sent with one officer and a maximum of six (6) fire fighters. **It is the intent of this policy that all trucks will remain on designated streets and highways.**

#### **(3) ACCIDENTS OFF DESIGNATED STREETS & HIGHWAYS:**

Response to accidents / rescue will be considered and executed upon after agreement by the emergency services responding.

#### **(4) CAR FIRES:**

The McAdam Fire Department will respond to car fires on any designated street or highway within the Village and within the Local Service District of St. Croix, and along Highway # 4 as far as Thomaston.

#### **(5) FIRE RESPONSE TO VANCEBORO AND HARVEY AS MUTUAL AID AGREEMENTS:**

**VANCEBORO –** All trucks and available fire fighters may respond. Any unnecessary equipment and fire fighters will return to the village as quickly as possible.

**HARVEY** – Two vehicles and a maximum of six (6) – eight (8) fire fighters will respond.

**(6) DUMP FIRES:**

Only one truck and one van to respond with one squad. This is good training for the new fire fighters. It will be set up so that one squad will be on call for two weeks.

If upon arrival at the scene, it is determined that more equipment is needed, a call is to be made back to the fire station or through the pager system for a second response.

**(7) FIRE FIGHTERS RIDING ON FIRE EQUIPMENT:**

**EFFECTIVE IMMEDIATELY FIRE FIGHTERS ARE NOT TO RIDE ON THE BACK ON  
ANY TANKER!!!  
GENERAL**

15. (1) The Council may, by insurance or otherwise, provide for compensation to the Fire Chief, Deputy Fire Chief, Fire Prevention Officer, and members of the departments for injuries received by them while performing their duties.
- (2) Any member of the department receiving an injury as a result of the discharge of his duties at a fire or practice or in responding or returning from a fire alarm immediately report such injury to the Fire Chief.
16. No person shall drive a vehicle over or across an unprotected hose or other fire fighting equipment unless he is given permission to do so by the Fire Chief or officer in charge.
17. (a) No person shall disobey the orders and directions of the Fire Chief or a Deputy Fire Chief while in the performance of their duties at a fire, no shall any person interfere with or obstruct such officers, or any fire fighters while in the performance of any duty at a fire.
- (b) Without limiting the generality of the foregoing, the owner or occupier of a burning building shall not prevent fire fighters from entering the building.
18. (1) Whenever the Fire Chief, the Deputy Fire Chief or an officer in charge of any fire deems it advisable to guard the locality of such fire from the crowding of persons or vehicles, he/she may place or cause to be placed, a rope or other barrier across any street or public place to indicate the area from which persons or vehicles are prohibited.
- (2) No person except a member of the Fire Department, the police, the owner of a property endangered by the fire, members of the Council and accredited members of the press shall enter or be within an area enclosed or marked off by ropes or barriers to indicate an area from which persons and vehicles are prohibited.
19. Any person who violates any provision of this By-law is guilty of an offence and is liable on

summary conviction to a fine of not less than \$25.00 and not more than \$200.00, plus forfeiture of any items seized under authority of this by-law.

20. By-Law No. 7 is hereby repealed.

Signed by Village Clerk  
Ann Donahue

First Reading	March 21, 1995
Second Reading	March 21, 1995
Third and final Reading	April 25, 1995

By-Law No. 52 was approved by hon. Paul Duff, Minister of Municipalities, culture and Housing on August 29, 1995.